

Richmond Volleyball Club (RVC) Junior's Program Registration Event Vendor/Exhibitor Booth



Richmond Volleyball Club (RVC) Junior's Program Registration is when all 300+ players and parents are required to attend to ask questions, complete paper work, try on uniforms and learn about the Richmond Volleyball Club. This is an excellent opportunity for a business to have one-on-one interaction with players and parents. The participants are required to visit each station during the registration period. Each booth would be considered a station.

Attendees	300-400 boys and girls ages 8-18 with their parents
Event Dates	Saturday, October 22 & 29, 9am -12pm Sunday, October 23 & 30, 12pm - 3pm
Event Location	Richmond Volleyball Club 2921 Byrdhill Rd., Henrico, VA 23228

Each Vendor/Exhibit Booth Include:

Small table
100sqft of space
Power

Benefits:

- Opportunity to sell product
- Opportunity to promote services
- Information distributed to parents at check in, materials provided by vendor
- Logo identification and link on registration information web page

Registration forms are below.

Please contact Karen with any questions or concerns, 804-358-3000 x20

We look forward to your participation. The Richmond Volleyball Club is a 501(c)3 organization and appreciates the support and help of area businesses and corporations. Thank you!

Exhibitor Registration / Vendor Agreement

For office use only:

Date Received: _____
Booth Number(s): _____
Amount of Payment: _____
Form of Payment: _____
Received by: _____

Company Name _____
(referred to as "Exhibitor" in the Rules and Regulations)

Contact person responsible for Exhibitor: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Email: _____

Phone: _____ Fax: _____

Product(s) to be displayed: _____

Signature: _____

(Your signature indicates acceptance of the terms and conditions of this Vendor Agreement, including the 2011 Vendor Area Rules and Regulations, a copy of which is attached hereto and incorporated herein. Please keep a copy of this Vendor Agreement and the Rules and Regulations on file for your records.)

Each \$250 Vendor/Exhibit Booth Include:

Small table, 2'x4'
100sqft of space
Power

Benefits:

- Opportunity to sell product
- Opportunity to promote services
- Information distributed to parents at check in, materials provided by vendor
- Logo identification and link on registration information web page

Please remit payment for \$250 by:

Mailing completed form with check or credit card information for payment in full to:
Richmond Volleyball Club, Attn: Karen Hufford, 2921 Byrdhill Rd., Richmond, VA 23228

Check: payable to: Richmond Volleyball Club

Check # _____

Credit Card:

VISA MC AMEX

Name on Card: _____

Credit Card Number: _____

Expiration Date: _____

CID-code (last 3 digits on back of card or 4 digits on front of AmEx) _____ Zip Code _____

Signature: _____



**Vendor/Exhibitor Booth Application
For the 2011 RVC Juniors Registration Dates
October 22, 23, 29 & 30, 2011**

How to secure space:

All exhibit space will be sold on a first come first serve basis.
Booths will not be held without payment in full.

The deadline for application is Friday, October 14, 2011 or when booth space fills.

Please send your completed Exhibitor Registration / Vendor Agreement and payment to:

Richmond Volleyball Club
Attn: Karen Hufford
2921 Byrdhill Rd
Richmond, VA 23228
Fax: 804-358-1810

Phone: 804-358-3000 x20
Cell: 804-912-6957
Event Location:
Richmond Volleyball Club
2921 Byrdhill Rd.
Richmond, VA 23228

Event Hours:

Saturday, October 22 & 29,
9am -12pm

Sunday, October 23 & 30,
12pm - 3pm

Additional Contact Info

Karen Hufford
Sponsorship Coordinator
Richmond Volleyball Club

Set Up:

Two hour before doors open

VENDOR RULES & REGULATIONS

Payment/Cancellation Policy: Payment in full must accompany application. Make checks payable to Richmond Volleyball Club. All cancellation requests must be made in writing. It is understood and agreed that exhibitors canceling forfeit 25% of booth rental fee. NO REFUNDS 10 DAYS PRIOR TO EVENT.

Booth Space: Space rental fees must be received no later than October 14, 2011. Exhibits shall be arranged so that they will not obstruct the walkways of general view and will not obstruct other exhibitors. All booth and exhibit materials must fit within the dimensions of the booth.

Fire, Safety, Health & Regulations: Exhibitor agrees to comply with local, city and state laws, ordinances and regulations and the regulations of the Richmond Convention Center (the "Owner") covering fire, safety, health and all other matters. All exhibit equipment and materials will be reasonably located within the booth and protected by safety devices where necessary. Exhibitor shall take necessary fire precautions.

Sub-letting of Space: Exhibitor shall not assign, sublet or apportion the whole or any parts of the space assigned or have representatives, equipment, or materials for firms other than Exhibitor's own in the exhibit space without written consent from the Richmond Volleyball Club.

Liability Exclusion: The Richmond Volleyball Club (hereafter referred to as "Management") will take reasonable precautions to safeguard Exhibitor's property. However, Management will not be liable for loss or damage to Exhibitor's property from theft, fire, accident or any other cause beyond its control. Exhibitor agrees to indemnify and hold harmless Management, and all other sponsors, including officers, directors, organizers,

owners, agents, representatives, and/or employees of the above (collectively referred to hereafter as the "Parties"), from all claims, demands, damages, and liability of whatsoever kind or character asserted by any person or persons, including, but not limited to, damage to other exhibitors property or the Richmond Convention Center (hereafter referred to as the ("Convention Center") arising out of the Exhibitor's use of the Convention Center, the negligence or willful misconduct of Exhibitor or its agents, employees or invitees and/or a breach of this Agreement by Exhibitor or its agents, employees or invitees. Exhibitor shall pay to the Parties all expenses incurred by the Parties to enforce any of the provisions of this Vendor Agreement, including, without limitation, reasonable attorney's fees and costs. The Exhibitor, on signing this Vendor Agreement, expressly releases the aforementioned Parties from all claims for loss, damage or injury arising out of its participation in the Vendor Area (hereafter referred to as the "Vendor Area").

Inability to Perform: If Management should be prevented from holding the Expo or cannot permit Exhibitor to occupy his space due to circumstances beyond its control, including, but not limited to, strike, civil disobedience and/or acts of God, Management will refund to Exhibitor the amount of rental paid. It is understood and agreed that Management will have no liability for any costs, damages and/or expenses that Exhibitor incurs as a consequence of the Event being cancelled.

Delivery of Goods and Services: Exhibitor guarantees the delivery of the goods, products and/or services it sells at the Vendor Area. Management, as owner of the event, is relying on this guarantee as a material inducement to agree to rent to

Exhibitor space at the Vendor Area. Should Exhibitor fail to fulfill its responsibility to deliver the goods, products and/or services it sells at the Vendor Area, Management shall be entitled to recover for any and all damages arising out of such failure, including, but not limited to, a liquidated damages amount of \$10,000.00, as well as its reasonable attorney's fees and costs incurred in prosecuting any claim for damages arising out of such failure.

Local Licensing & Tax Compliance: Exhibitor shall comply with all licensing and permitting requirements in connection with sales and activities in the Vendor Area. Exhibitor shall comply with and pay all applicable sales and other tax laws. Exhibitor shall comply with all state and county laws .

Additional Booth Needs: Contact Karen Hufford at 804-358-3000 in advance of the event with your needs. Additional fees will apply.

Rules & Regulations: Management shall have full power in the interpretation and enforcement of all rules contained herein to make such further rules and regulations, as it shall consider necessary for the proper conduct of the Vendor Area.

Alcoholic Beverages, Bottles & Cans: No alcoholic beverages are permitted on the Vendor Area grounds. No food or beverages are permitted to be sold. By signing the Vendor Agreement, you agree to exhibit your products/services at the Vendor Area and to abide by the rules, regulations and conditions governing the event as stated above. Please be sure to sign the Vendor Agreement in the space provided.

